



August 11, 2017

Dear Titan Families,

Welcome to West Prep Academy, home of the Titan Scholars! We look forward to working with all of you as a partner to ensure the success of all scholars. We have spent most of the summer preparing for the upcoming 2017-2018 school year and we encourage you to visit our website regularly to learn more about the authentic learning experiences we are providing for our scholar's education. As we near the beginning of the school year, please review the following important information and let's make this a successful year.

2017 - 2018 Calendar & Important Dates

- First day of school: September 7, 2017
- Back to School/Parent's Night: September 26, 2017
- Scholar Led Conferences/Academic Parent Teacher Team: November 30, 2017
- Scholar Led Conferences/Academic Parent Teacher Team: March 6, 2018
- Scholar Led Conferences/Academic Parent Teacher Team: May 9, 2018
- Last day of school: June 26, 2018

Stay connected: Go to ms421.org → parent corner → calendar to view the school calendar

<http://ms421.org/parent-corner/calendar>

Jupiter grades

West Prep uses Jupiter Grades as the school's online grade book and for communicating with families. Parents and scholars will be issued accounts and passwords after the school receives an updated "Blue Card." Please fill out a new Blue Card when you come to pick up uniforms. Check the school website and Facebook for announcements regarding Jupiter grades accounts.

www.Jupitergrades.com

Facebook

Stay up to date on the latest news and announcements by following us on facebook. Just type in this link below:

<https://www.facebook.com/WestPrepTitan>

Uniforms

West Prep Academy has a strict uniform policy to ensure our scholars attend school dressed in a professional manner. Our uniform policy will be strictly enforced throughout the school year. To support this policy, all students will receive:

- 2 T-shirts
- 2 Polos
- 1 Long Sleeve Shirt

Uniforms will be distributed on the following days:

- August 30, 2017: 9:00am- 3:00pm
- August 31, 2017: 9:00am- 3:00pm
- Sept 5, 2017: 8:00am- 3:00pm

Additional uniforms can be purchased on the web through the uniform vendor:

<http://idealuniform.com/wpanyc>



Dress Code

Tops

Scholars will wear an approved West Prep Academy uniform top every day.

Scholars are permitted to wear sweaters or light jackets if they get cold in class. Scholars may wear long sleeve shirts underneath their uniforms.

Scholars are never permitted to wear hoodies, or anything with a hood, over or under their uniform shirts.

Bottoms

Scholars will wear dress pants every day.

Pants: Brown (khaki), black, blue or gray dress pants only

Skirts: Girls are allowed to wear brown (khaki), black, blue or gray skirts with leggings. All skirts should be at least an arm's length.

Shorts: Are only allowed on Fridays. Shorts must be khaki color.

Jeans: Are only allowed on Friday. Scholars are not permitted to wear pants with holes or rips in them at any time.

Shoes

No open toed shoes, no flip flops.

Cell Phone/Fidget Spinner/Locker Policy

West Prep Academy does not allow fidget spinners in the building. They will be confiscated and kept by West Prep Staff.

All West Prep Scholars will be assigned a locker for the school year. Scholars are responsible for providing their own locks.

Cell Phones are to be turned off and put away from 7:55am-2:20pm each day. If cell phones are seen or heard, they will be confiscated and will only be returned to a parent or legal guardian. No exceptions. Parents or guardians can call the main office in case of an emergency.

Scholars are required to place all outerwear, food and drink in their locker during entry. Scholars are allowed to have a clear water bottle with them at their desk.

At West Prep, we stand by an academic program that prepares students for college and career readiness. We will commit ourselves to prepare our scholars to become productive members of society that are able to compete in an increasingly complex world in which they will work and live. The caring and dedicated staff at West Prep will continue to encourage all scholars to set high goals for themselves and to reach for their dreams. Please let us know what we can do to support your family and your child's education.

With the work of all!

Carland Washington
Principal