



August 7, 2019

Dear Titan Families,

Welcome to West Prep Academy, home of the Titan Scholars! We look forward to working with all of you as a partner to ensure the success of all scholars. We have spent most of the summer preparing for the upcoming 2019-2020 school year and we encourage you to visit our website regularly to learn more about the authentic learning experiences we are providing for our scholar's education. As we near the beginning of the school year, please review the following important information and let's make this a successful year.

2019 - 2020 Calendar & Important Dates

- First day of school: September 5, 2019
- Back to School/Parent's Night: September 19, 2019
- Scholar Led Conferences/Academic Parent Teacher Team: November 7, 2019
- Scholar Led Conferences/Academic Parent Teacher Team: March 12, 2020
- Last day of school: June 26, 2020

Jupiter Grades

West Prep uses Jupiter Grades as the school's online grade book and for communicating with families. Parents and scholars will be issued accounts and passwords after the school receives an updated "Blue Card." Please fill out a new Blue Card when you come to pick up uniforms. Check the school website and Facebook for announcements regarding Jupiter grades accounts.

www.Jupitergrades.com

Uniforms

West Prep Academy has a strict uniform policy to ensure our scholars attend school dressed in a professional manner. Our uniform policy will be strictly enforced throughout the school year. To support this policy, all students will receive 4 West Prep shirts which will need to be worn daily.

Uniforms will be distributed on the following days:

August 27-28, 2019: 8:30am- 3:00pm

September 3-4, 2019: 10:00am- 3:00pm

Dress Code

Tops

Scholars will wear an approved West Prep Academy uniform shirt EVERY DAY. Any changes will be communicated in advance.

Scholars are permitted to wear sweaters or light jackets if they get cold in class. Scholars may wear long sleeve shirts underneath their uniforms. With the exception for religious purposes, scholars are never permitted to cover their heads or faces. (Please continue to the back of the sheet)



Bottoms

Scholars will not report to school in ripped or torn jeans, skirts, or shorts. All shorts, dresses and skirts MUST extend beyond your fingertips with no undergarments showing.

Shoes

No open-toed shoes, no flip flops.

Cell Phone/Locker Policy

All West Prep Scholars will be assigned a locker for the school year. Scholars are responsible for providing their own locks. Scholars are required to place all outerwear, food and drink in their locker during entry. Scholars are allowed to have a clear water bottle with them at their desk.

Beginning this year, all scholars will be given a Yondr pouch for cell phone storage. Cell Phones are to be turned off and put away from 7:55am - 2:20pm each day. If cell phones are seen or heard, they will be confiscated and will only be returned to a parent or legal guardian. **No exceptions.** Parents or guardians can call the main office in case of an emergency. (Please see attachment for more information)

At West Prep, we stand by an academic program that prepares students for college and career readiness. We will commit ourselves to prepare our scholars to become productive members of society that are able to compete in an increasingly complex world in which they will work and live. The caring and dedicated staff at West Prep will continue to encourage all scholars to set high goals for themselves and to reach for their dreams. Please let us know what we can do to support your family and your child's education.

With the work of all!

Carland Washington
Principal