



March 7, 2016

Dear _____,

I would like to formally invite you to my school for my second Scholar-Led Conference (SLC) of the school year. SLCs will be held on **Wednesday, March 30th 2016** from **4:30PM to 7:30PM** and **Thursday, March 31st** from **12:20PM to 2:20 PM 2016**. During this conference I will share my report card, my academic and behavioral goals, my reading level, and artifacts of my learning in each of my classes. In order for me to succeed in this task, your attendance and participation is mandatory.* I will be leading this conference, but my Titan Time Coach will be present. The conference will last approximately 20 minutes. Please fill out the bottom portion of this letter and give it to me, so that I can schedule your conference.

-----**Please cut here and return to your Titan Time Coach**-----

Student Led Conference Schedule Parent RSVP Form

Student Name: _____ Parent/Guardian Name: _____

Wednesday, March 30th

- _____ 4:30
- _____ 4:50
- _____ 5:10
- _____ 5:30
- _____ 5:50
- _____ 6:10
- _____ 6:30
- _____ 6:50
- _____ 7:10

Thursday, March 31st

- _____ 12:20
- _____ 12:40
- _____ 1:00
- _____ 1:20
- _____ 1:40
- _____ 2:00

*In the event that you cannot make any of these times, please indicate a time below that you are available and my Titan Time coach will get back to you.

Date: _____

Time: _____

Phone Number: _____