



February 7, 2018

Dear West Prep Academy Families,

On Tuesday, March 6th, West Prep will hold its second ‘Academic Parent-Teacher Teams’ (APTT) meetings of the 2017-18 school year. As many of you already know, APTT meetings are a unique opportunity for parents to meet with teachers (and other parents), to learn exactly how their children are performing with regard to grade-level standards, and how they can support this work at home. At this second meeting, you will do the following:

- Review your scholar’s January reading data with his or her teachers.
- Learn about activities that you can do at home to support literacy growth.
- Learn about your scholar’s math curriculum and receive resources to help at home.
- Set reading and math goals for your scholar.
- Receive your scholar’s report card.

On 3/6, APTT meetings will take place in the morning (8:30-10:00) and evening (6:00-7:30). Please choose whichever time is most convenient.

With our shift toward APTT, we will no longer require all parents to attend individual conferences. While conferences will no longer be mandatory, student portfolios will remain an important part of our school’s work. In their portfolios, scholars keep a collection of their most important assignments and tests, they reflect on their grades and progress, and they set goals for the future. During the afternoon on 3/6, from 12:20-2:20 and 4:30-6:00, time will be available for you to review this portfolio and ask questions. If you would like an opportunity to review your scholar’s portfolio, along with his or her Titan Coach (advisory teacher), I invite you to schedule a time to do so. However, to be clear, it is our goal to have all parents attend an APTT meeting, and that you request a portfolio conference only in addition to the APTT meeting. Again, you will receive your scholar’s report card at the APTT meeting.

Attached is an invitation to the APTT meetings. Please indicate which meeting you plan on attending (morning or evening). If you would like to schedule an additional conference, please indicate that on the invitation and a staff member will contact you to schedule an exact time.

Thank you for your support. Please contact me if you have any questions or concerns.

Sincerely,

Carland Washington
Principal



APTT / Conference Invitation

Scholar's Name: _____

Parent/Guardian's Name: _____

Academic Parent-Teacher Teams. Please select an option below:

_____ **I will attend the 8:30-10:00 meeting on Tuesday, 3/6.**

_____ **I will attend the 6:00-7:30 meeting on Tuesday, 3/6.**

_____ Please check here if you would like to schedule an additional conference to review your scholar's portfolio. A West Prep staff member will contact you with an exact time. **Please note that your scholar must attend this conference with you.**